

Regulatory Content Analyst

Employer: JWG Group Limited

Industry: Financial services

Salary: £21-24k depending on experience

Location: Central London

About the role:

Do you want to be part of a rapidly growing technology start-up, providing market leading intelligence to financial services firms, including some of the largest in the world?

JWG have an exciting opportunity for an Analyst to join our dynamic Regulatory Content team based in Central London. The successful candidate will be responsible for supporting the development, delivery and improvement of our regulatory content library. The role is part of a team of analysts reporting to the Head of Regulatory Content Operations.

JWG is an independent think-tank which provides intelligence to help the financial services industry implement regulatory change in a better, faster, cheaper and safer manner. Since 2006 we have utilised our unique, independent position in the market to achieve results through our innovative approach, collaborative model and award winning RegDelta platform. We are looking for a full-time member of staff to join our established research team.

The successful candidate will have:

- ▶ Strong data analysis skills
- ▶ An interest in the financial services sector
- ▶ Very close attention to detail and the ability to follow procedures closely and correctly
- ▶ Be comfortable with IT and adaptable to new software
- ▶ An ability to work well independently and as part of a team
- ▶ Strong organisational and time management skills
- ▶ Excellent written and spoken English.

The responsibilities of the successful candidate will include:

- ▶ Content creation and enrichment. The role holder will be responsible for finding and adding new content to JWG's regulatory data management platform, RegDelta.
- ▶ Quality assurance: The role holder will be responsible for ensuring the quality of content libraries and for tracking down where errors have occurred.
- ▶ Working to agreed service levels: the role holder must ensure that research and data collection processes are delivered on time and to the agreed standard.
- ▶ Process: The role holder will closely follow internal processes, but also test and implement process improvements to ensure faster or more accurate work
- ▶ Analysis. The role holder will produce data supporting bids for new work – in particular evidence of how much content a client needs and what is already available
- ▶ Planning. The role holder will assist the Head of Regulatory Operations in planning the team's forward work programme